## Technical bid format

1.	Name and Address of the Firm.	
	Telephone No.	
	Fax No.	
	E-Mail.	
2.	Name and Designation of Firm in charge or / contact Person	
3.	Status ( Whether an Individual / Partnership / Firm / Public / Private Limited Company )	
4.	In case of Partnership Firm	
	a) Whether it has been registered.	
	b) If registered, provide certified, extract from the Registrar of Firm. c) Name of all Partners.	
	d) Details of Partnership deed. (please enclose copy of the same)	
5.	If Private / Public Limited Company, please enclose copy of Memorandum / Articles of Association.	
6.	Registration of firm from commercial Tax with Vat /GST No	
7.	Copy of the License to run the Shop from Corporate office	
8.	Pan Number.	
9.	2 years Firm Turnover Statement Copies of min 5 lakhs.	
10.	If the firm is a manufacturer Provide copy of the license issued from the Industries and commerce	
11.	E.M.D. Details	

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12.	Year of Establishment of Firm. Minimum 02 years Experience in Supply Sports Material field	
13.	Successful bidder should furnish an additional 5% amount as security Deposit	
14.	The successful bidder must and should supply the material within 15 days. If failed the supply the EMD will be forfeited and the Tender will be cancelled	
15.	List of customers to whom materials Supplied	
16.	VAT/GST Clearance Certificate of last 02 years	
17.	Income Tax Clearance Certificate of last 02 years	
18.	Any other information you like to furnish	

## **DECLARATION**

The information furnished above to the best of my knowledge and ability is true and we undertake to

Inform you if any change in the above particulars regarding our business from time to time.

Place:

Date:

Signature of Authorized Representative of the

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## TECHNICAL CRITERIA

- 1. Tax Payer's Identification Number (TIN)/ Registration Certificate Number under the VAT/ Sales Tax Act;
- 2. Copy of the PAN card issued by I.T Department;
- 3. Full address and telephone number of the office of the Assessing Authority under the VAT/ Sales Tax Act;
- 4. Sales Tax/VAT/GST Clearance Certificates of last two years.
- 5. Annual Turnover Certificate for the last two years.
- 6. IT returns for the last two years.
- 7. Name/s, contact number/s of authorized person/s of any two government Organization/s to which the bidder has supplied Sports Wear and Materials in the past 2 years.
- 8. List of documents submitted for technical bid.
- 9. Previous experience of supplying same items to other institutions / departments ' to know their expertise in the same field.
- 10. The compliance sheet comparing the specifications as stated in the tender document and as offered by the bidder shall be submitted. Deviation if any along with explanation shall be clearly mentioned.

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## General Terms & Conditions vendor should satisfy are as mentioned below.

- 1. Karnataka State Law University will not deal with any entity other than the authorized bidder, whatsoever the nature of its relation with the bidder.
- 2. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Karnataka.
- 3. **Technical Bid:** The Technical bid should be complete in all respects and contain all information about the Sports Materials details. It should not contain any price information. However it should confirm that all required rates have been quoted in Commercial Offer (CO), without showing the actual amounts in the Technical Bid. It is mandatory to submit all the details in the prescribed formats duly filled in, along with the offer. KSLU at its discretion, may not evaluate a technical bid in case of non- submission or partial submission of technical details. The technical bid must be submitted by bidder to KSLU in an organized and structured manner.
- 4. The bidder should fill the complete details in the technical bid format and should be submitted in the company letter head with contact details.
- 5. The Sports Materials should be of 1<sup>st</sup> quality and Bidder should provide material and color guarantee for one year from the date of supply of Sports Materials.
- 6. Sports Materials will be rejected if found any fault with the make, color and size of the materials supplied.
- 7. The quantity of required Sports Materials may vary, the details of actual quantities required and size details will be provided in the supply order.
- 8. Sports Materials should be supplied within 15 days on approval of the tender and official confirmation.
- 9. Educational offer (if any) is to be provided.
- 10. Annual turnover, VAT/GST registration certificate, PAN card, Authorization letter of the bidder should be provided.
- 11. A declaration for having not been disqualified / black listed / suspended from empanelment or from participation in any tender from Government or Quasi Government agency in the union of India.
- 12. Incomplete specification/documents offered by the bidder will not be considered and liable to be rejected.

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13. Quoted amount Indian Rupees in the tender should include all applicable taxes, transport charges. The net rate quoted per unit in respect of indigenous goods shall be for F.O.R. Destination, which should include all taxes, VAT/GST, insurance, freight charges etc.

14. EMD details submitted through e-Procurement portal. The Suppliers submitting e-Tenders and depositing the Earnest Money shall be deemed to have undertaken to keep the tender open for acceptance for the full period of 120 days from the date of acceptance of rates and will not have any right to withdraw the same before the expiry of the said period.

15. The University reserves rights to accept, reject or postpone any or all of the Tenders without assigning any reason thereof.

16. The bidders may please note that, the university has the discretion to withdraw any or all the items invited under the subject notification at any time before issuing the supply order.

17. Non-compliance by the bidder to any of the conditions will entail forfeiture of EMD and rejection of tender.

18. In case of any dispute arising out of this contract, the decision of the Vice Chancellor is final.

REGISTRAR KSLU,Hubballi

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